



QUARTERLY PROJECT REPORT [QUARTER 3, 2018]

United Nations Development Programme (UNDP)

Cambodia

Reducing the vulnerability of Cambodian rural livelihoods (SRL)

01-07-2018 – 30-09-2018



Project ID: 00093204

Duration: 1 July 2016 to 30 June 2020

Total Budget: US\$ 4,567,500.00

Implementing Partners/Responsible Parties: DCC/GSSD

Country Programme Outcome: By 2018, people living in Cambodia, in particular youth, women and vulnerable groups, are enabled to actively participate in and benefit equitably, from growth and development that is sustainable and does not compromise the well-being or natural or cultural resources of future generation.

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I. Executive Summary

This report covers a period from 01 July to 30 September 2018. It highlights the project progress, challenges and delivery made as of third quarter of 2018 and the project workplan for the fourth quarter 2018.

As part of the M&E effort, the project has now finalized its baseline survey report and drafted a methodology for Small-scale Follow Up survey. The Final Report is made following the expert's and project team's extra comments, which have been addressed promptly and thoroughly by the research team, especially through a series of Skype Meetings with the Regional Expert. The final report can be downloaded from this [LINK](#). In quarter 4, the research team will further finetune the guiding questions and questionnaires for the follow up survey and pre-test it before providing training to the project team at sub-national level later this year.

The SNAs (province, district and commune) further enhanced their knowledge and skills in terms of CCA planning through refresher trainings and coaching. The SNAs with support from the project team, facilitated the integration of the VRA findings (CCA priorities) into the three-year rolling Commune Investment Program (CIP) in 20 new communes and 10 district strategies for CCA. The district strategies for CCA in 5 target districts have been updated. The project team will provide further support to other 5 target district administrations in updating their CCA strategies and in the inclusion of CCA priorities into their investment programs in the next quarter.

In 2018, 43 small-scale water infrastructure projects have been selected and endorsed for implementation on the basis of Performance Based Climate Resilient grant (PBCR). The Technical Support Consultants (TSCs) have been recruited to carry project feasibility studies and designs. During the reporting period, the feasibility studies for the 43 schemes have been completed and the designs and tender documents will be ready for bidding processes in quarter 4, 2018. However, the implementation of the 6 small-scale water infrastructure projects from 2017 has been interrupted by flood and rain. It is therefore expected that the implementation could only be completed in fourth quarter of 2018 and first quarter of 2019.

Climate-resilient livelihood measures demonstrated in at least 10 districts targeting landless women and farmers practicing rain-fed agriculture. The project, through its Service provider CADTIS, is now working in 80 target villages to form farmer groups, assess their needs and provide them trainings and technical support. So far, 46 farmer groups have been formed with a total of 1,596 group members—1,062 of whom are females, representing 66.5%. Farmer need assessment (FNA) has been carried out in 25 villages, and 590 household representatives took part in the assessment. With support from the project team and findings from the FNA, the service provider has developed a resilient agriculture extension package, being used for farmer group trainings. As of now, 348 group members (233 women) received trainings and will adopt those acquired knowledge in their livelihood activities.

The validation workshops on resilient agriculture extension packages were conducted in Kampong Thom and Siem Reap on 4th and 6th September 2018 respectively. A total of 115 representatives (34 women) from key involved ministries including MoWA, MoWRAM and MoAFF/GDA as well as those from relevant provincial departments and the SNAs participated in the workshops. The workshops aimed at validating the resilient agriculture extension packages, presenting the national guidelines for farmers' group formation, and highlighting the key findings from the recent training/farmers' needs assessment (TNA/FNA). In addition, the awareness of Climate Smart Agriculture basic concept was also introduced to the workshop participants.

The PBCR grant manual has been updated through a consultation workshop organized by NCDSDS to collect stakeholders' feedback for PBCR grant manual improvement under support from ASPIRE,

LGCC, and SRL projects. The revised manual has been finalized and approved by NCDDDS. The English unofficial translation version can be downloaded here [LINK](#). The training on the revised manual is scheduled on first week of October 2018.

As of quarter 3, the project could deliver USD1,172,155.40, representing 70% of the total 2018 budget (1,680,407.73). The Implementation of field activities for the resilient water infrastructures remain slow while the resilient livelihood component is now on track. This year, the UNDP management requests that the SRL project deliver 100% of the approved 2018 budget. Responding this, each team of the project (DCC/NCSD and NCDDDS) was requested to review their workplan and budget accordingly and make necessary revisions to ensure 100% delivery by the end of 2018.

II. Implementation Progress

PROGRESS TOWARDS PROJECT OUTPUTS

OUTPUT 1.1: Capacity of sub-national councils (communes and districts) and Planning and Commune Support Units in two provinces enhanced for climate sensitive development planning and budgeting

| Output Indicators | <i>Baseline (01/01/2018)</i> | <i>Target (31/12/2018)</i> | <i>Current Status (30/09/2018)</i> |
|--|----------------------------------|--------------------------------|---|
| <ul style="list-style-type: none"> Local councils and key stakeholders at sub-national level are aware of gender and climate change. | | 200 (40% women) | Completed. 251 provincial, district and commune councilors (89 women – 35%) are better aware of gender and climate change through provincial awareness raising workshops in the two target provinces on 26 and 28 March 2018. |
| <ul style="list-style-type: none"> Provincial and District CCA Planning Workshop: Introduction to VRA and G&CC mainstreaming into CDP/CIPs. | 255 (99 women) | 360 (40% women) | Completed. The SNAs (province, district and commune) further enhanced their knowledge and skills in terms of CCA planning through refresher trainings. A total of 389 SNA participants, 129 of whom are women (representing 33%) participated in the refresher trainings from May to June 2018. |
| <ul style="list-style-type: none"> Commune Support Office trained on DVA and GIS-based vulnerability maps and vulnerability scorecards. | 0 | 62 | Completed. 46 provincial and district officials including commune planning and support units (8 women) actively participated in the two-day training on DVA and GIS-based vulnerability maps on 14-15 March. A total of 150 A0 and 120 A3-District Vulnerability Maps developed and distributed to the 10 target districts for supporting CCA planning and monitoring of CCA intervention. |
| <ul style="list-style-type: none"> VRA conducted in target communes. | 20 | 40 | Completed. VRA conducted in 40 target communes, 20 out of which completed in the reporting period. A total of 1,992 local authorities and communities (950 women representing |

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| | | | 47.7%) actively participated in the exercises. |
| <ul style="list-style-type: none"> Priorities from VRA, including livelihood support and infrastructure priorities, responding to CC integrated into CDP/CIPs. | 20 | 40 | <p>Completed. CCA and DRR priorities from VRAs, including livelihood support and infrastructure priorities, responding to CC integrated/updated in 40 CDP/CIPs. There were 1,137 Commune Councilors, PBC members and other local community representatives (230 women) actively took part in the exercises.</p> |
| <ul style="list-style-type: none"> District strategies for CCA updated. | 10 | 10 | <p>On-going. District strategies for CCA in 5 districts in Siem Reap were updated through district meetings. There were 147 district officials and key stakeholders (43 women) participated and provided inputs.</p> <p>District strategies for CCA in Kampong Thom will be updated in quarter 4, 2018.</p> |
| <input type="checkbox"/> delivery exceeds plan <input checked="" type="checkbox"/> delivery in line with plan <input type="checkbox"/> delivery below plan | | | |

OUTPUT 1.2: Technical capacity of agricultural extension officers and grass-roots NGOs enhanced for climate-resilient livelihood techniques and sustainable assistance to communities.

| Output Indicators | <i>Baseline (01/01/2018)</i> | <i>Target (31/12/2018)</i> | <i>Current Status (30/09/2018)</i> |
|--|----------------------------------|--------------------------------|--|
| <ul style="list-style-type: none"> TNA for agricultural extension officers and LNGOs. | 0 | 50 | With support from the project team, the CADTIS - service provider has developed the guidelines for farmer group mobilization (FWUC, WUG, LIG, SLG, and Saving) and Farmers' Needs Assessment methodology (FNA). The FNA (including TNA) has been introduced to CADTIS field staff and the assessment has been completed for 25 groups in 25 target villages. 590 group members participated in the assessment. |
| <ul style="list-style-type: none"> Extension packages for climate resilient agriculture | 0 | 1 | <p>Completed. Extension packages for climate resilient agriculture and water management have been finalized, printed and used in farmer trainings in the target communes.</p> |
| <ul style="list-style-type: none"> Master training for agricultural extension officers and LNGOs. | 0 | 30 | <p>Completed. A total of 115 representatives (34 women) from key involved ministries including MoWA, MoWRAM and MoAFF/GDA as well as those from relevant provincial departments, the SNAs, importantly the Service Providers</p> |

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| | | | participated in/learnt from the validation/master training workshops. |
| <ul style="list-style-type: none"> Farmer to farmer exchange visits | 0 | 250 | To be implemented in Q4, 2018. |
| <input type="checkbox"/> delivery exceeds plan | <input checked="" type="checkbox"/> delivery in line with plan | <input type="checkbox"/> delivery below plan | |

OUTPUT 1.3: Technical capacity to execute climate resilient water infrastructure design and construction enhanced for about 50 Government technical officials and private contractors.

| Output Indicators | <i>Baseline (01/01/2018)</i> | <i>Target (31/12/2018)</i> | <i>Current Status (30/09/2018)</i> |
|--|--|--|--|
| <ul style="list-style-type: none"> Stakeholder workshop to validate the standards and training materials | 0 | 70 | Completed. This was done together with the output 1.2.3: Master trainings. |
| <ul style="list-style-type: none"> On-the-job training based on phases of development of the example schemes. | 0 | 50 | On-going. 30 (6 women) TSCs and relevant SNA representatives trained on the monitoring and management of resilient small-scale rural infrastructures. Their knowledge improved and feel confident to monitor and manage the infrastructures supported by the SRL project. Further, hand-on training on technical design, monitoring and management of climate resilient small-scale rural infrastructures will be provided to TSCs and provincial team in Q4, 2018. |
| <input type="checkbox"/> delivery exceeds plan | <input checked="" type="checkbox"/> delivery in line with plan | <input type="checkbox"/> delivery below plan | |

OUTPUT 1.4: Knowledge management platform for sub-national Climate Change Adaptation Planning and resilient livelihoods support established.

| Output Indicators | <i>Baseline (01/01/2018)</i> | <i>Target (31/12/2018)</i> | <i>Current Status (30/09/2018)</i> |
|--|----------------------------------|--------------------------------|--|
| <ul style="list-style-type: none"> Impact assessment administered (baseline and final assessment) | 0 | 1 | Complete. The project has now finalized its baseline survey report. The Final Report is made following the expert and project team extra comments which have been solved promptly and thoroughly by the research team, especially through a series of Skype Meetings with the Regional Expert. In addition, the project has developed also a methodology for Small Scale Follow Up survey. |
| <ul style="list-style-type: none"> Knowledge products (case studies, policy briefs, | 1 | 4 | On-going. The project bulletin volume 3 has been |

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| reports). | | | <p>finalized for printing and distribution.</p> <p>250 project bulletin volume 2 were developed and distributed in the provincial awareness raising workshops.</p> <p>3,000 booklets, 4,000 posters and 40 I-Stand posters on gender and climate change published and distributed as part of awareness raising among local communities and authorities.</p> | |
| <ul style="list-style-type: none"> Joint knowledge sharing events | 0 | 1 | To be implemented in November 2018 | |
| <input type="checkbox"/> delivery exceeds plan | | | <input checked="" type="checkbox"/> delivery in line with plan | <input type="checkbox"/> delivery below plan |

OUTPUT 2.1: Climate-resilient small-scale water infrastructure designed and put in place in at least 10 districts following the resilient design standards specifically targeting rain-fed farmers.

| Output Indicators | <i>Baseline (01/01/2018)</i> | <i>Target (31/12/2018)</i> | <i>Current Status (30/09/2018)</i> |
|--|----------------------------------|--------------------------------|--|
| <ul style="list-style-type: none"> Support climate-resilient small-scale water infrastructure | 6 | 50 | <p>On-going.</p> <p>Bidding process for 6 small-scale water infrastructures (2017 PBCR grant) completed. They are under construction and expected to be completed by the end of this year.</p> <p>43 small-scale water infrastructure projects for 2018 PBCR grant have been selected and endorsed. US\$600,000 has been allocated and transferred to district and commune accounts at the Provincial Treasuries.</p> <p>The Technical Support Consultants (TSCs) have been recruited and are now undertaking the feasibility studies and designs. The studies and designs will be completed December 2018.</p> |
| <ul style="list-style-type: none"> Firm/LNGO recruited to provide extension services | 0 | 1 | <p>Completed.</p> <p>The CADTIS Consulting Firm – Special Service Provider (SSP) recruited and 18 SSP Team members have been mobilized and on board in May 2018. They include: 1 team leader, 2 Agriculture/Livelihood Specialists, 2 Provincial Coordinators, 10 District Facilitators and 1 Account/Admin Assistant (1 women). Their understanding on the SRL project and NCDDS structure/system enhanced</p> |

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| | | | through orientation meetings at national and provincial levels organized by NCDDS. |
| <input type="checkbox"/> delivery exceeds plan | <input checked="" type="checkbox"/> delivery in line with plan | <input type="checkbox"/> delivery below plan | |

OUTPUT 2.2: Climate-resilient livelihood measures demonstrated in at least 10 districts targeting landless women and farmers practicing rain-fed agriculture.

| Output Indicators | <i>Baseline (01/01/2018)</i> | <i>Target (31/12/2018)</i> | <i>Current Status (30/09/2018)</i> |
|---|--|--|--|
| <ul style="list-style-type: none"> Carry out FNA with potential beneficiaries in target villages | 0 | 200 | The Farmers' Needs Assessment methodology (including TNA) finalized. |
| <ul style="list-style-type: none"> Women's Livelihood Groups formed. | 0 | 40 | On-going. During the reporting period, 37 farmer groups have been formed in 37 target villages with a total of 907 group members—642 of whom are females, representing 70%. |
| <ul style="list-style-type: none"> Climate-resilient livelihood activity and training. | 0 | 1,000 | On-going. As of September 2018, 348 (233 women) out of 1,596 group members trained on resilient agriculture techniques (chicken raising, vegetable gardening and rice farming...). |
| <ul style="list-style-type: none"> Group saving supported. | 0 | 10 | On-going. 13 Saving Groups formed in 13 target villages. Internal rules and group by-laws are being developed and recognized by the commune councils. |
| <ul style="list-style-type: none"> Smallholder Learning Group (SLG) through FFS. | 0 | 250 | To be implemented in quarter 4, 2018. |
| <input type="checkbox"/> delivery exceeds plan | <input checked="" type="checkbox"/> delivery in line with plan | <input type="checkbox"/> delivery below plan | |

OUTPUT 3.1: Performance-based adaptation financing mechanism is strengthened and applied in 10 districts covering 89 communes and integrated into the enhanced climate-smart development planning.

| Output Indicators | <i>Baseline (01/01/2018)</i> | <i>Target (31/12/2018)</i> | <i>Current Status (30/09/2018)</i> |
|--|----------------------------------|--------------------------------|---|
| <ul style="list-style-type: none"> Minimum Access Conditions and Performance Measurement System | 0 | 1 | On-going. The PBCR grant manual has been updated through a consultation workshop organized by NCDDS to collect stakeholders' feedback for PBCR grant manual improvement under support from ASPIRE, LGCC, and SRL projects. The revised manual has been approved by NCDDS. Trainings on the revised manual for SNAs and project teams (ASPIRE, LGCC and SRL) are |

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| | | | scheduled in early October 2018. |
| <ul style="list-style-type: none"> Baseline Performance Assessment and Performance Target Setting. | 0 | 1 | <p>On-going.</p> <p>The annual assessment of PBCR grant projects is planned in October 2018.</p> <p>Baseline Performance Assessment and Performance Target Setting has been completed in the second quarter for the 10 target districts.</p> |
| <input type="checkbox"/> delivery exceeds plan | <input checked="" type="checkbox"/> delivery in line with plan | <input type="checkbox"/> delivery below plan | |

OUTPUT 3.2: Capacity of Districts for self-monitoring of climate change adaptation and resilient livelihood support enhanced.

| Output Indicators | <i>Baseline (01/01/2018)</i> | <i>Target (31/12/2018)</i> | <i>Current Status (30/09/2018)</i> |
|--|---|--|--|
| <ul style="list-style-type: none"> Self-monitoring to ensure that the district is on track | 0 | 1 | To be jointly implemented in Q4 with output 3.1.2 above. |
| <ul style="list-style-type: none"> Annual reflection workshops/events on the outcome of performance assessment. | 0 | 1 | To be implemented in Q4, 2018. |
| <input type="checkbox"/> delivery exceeds plan | <input type="checkbox"/> delivery in line with plan | <input type="checkbox"/> delivery below plan | |

III. Project Implementation Challenges

a. Updated project risks and actions (See Annex 2 for detail)

No new risk identified during the reporting period. Below is the updated risk and action:

Project Risk 8: New techniques fail to demonstrate benefits within short timescale (e.g. because of exceptional weather). Farmers disillusioned and unwilling to invest time and resources in developing climate resilient agriculture.

Actions taken: There is inherent uncertainty about the suitability and effectiveness of newly introduced agriculture techniques in any given location, and this uncertainty is exacerbated by vulnerability to market and weather conditions. Therefore, there is a risk that failure of newly introduced techniques to produce “instant results” might lead to disillusionment on the part of the farmers. This risk will be addressed by careful matching of techniques to the real needs of farmers through the Farmer Needs Assessment (FNA), and by follow-up support to the farmers to assist them to overcome difficulties. *To address the risk, instead of doing FNA for random selected farmer groups, the project decided to carry out FNA for every group formed by the project and specific needs will then be supported.*

b. Updated project issues and actions

Project Issue 1: Issue related to budget revision and reflection of the 2018 PBCR grant into the 2018 commune and district budget. It was noted that 2 districts are unable to co-finance with the small-scale resilient water infrastructure projects selected and endorsed by NCDDES as their 2018 fund has already allocated for other priorities.

Actions taken: NCDDES facilitated a provincial meeting in Siem Reap in May 2018 for the 67 (21 women) participants from SNAs and relevant line department including Provincial Department of Treasury and the provincial Department of Finance participated in the meeting. The meeting proposed 2 options: the 2018 PBCR grant for that 2 district projects be carried over to 2019 or 2). Fully funded the projects without co-finance from the districts.

The issue has been solved. With the approval and instruction from MEF, the two district projects with have been now revised taking into account the additional PBCR grant from the SRL project. The project design and bidding process will take place in fourth quarter 2018.

IV. The Third Project Board Meeting

Below is the update action taken concerning the Third Project Board’s recommendations:

Board decision #2: The NCDDES has yet to receive the final technical and financial proposals from the potential applicant Service Providers. Therefore, the Board suggested that NCDDES wait for the financial proposals and take further appropriate action afterwards. A reasonable budget revision (within the Project’s existing resources) is subject to the project Board approval before taking further action.

Action taken: NCDDES has finalized the evaluation of shortlisted technical and financial proposals in April 2018. NCDDES has concluded the selection process and CADTIS has been

contracted as it provided the lowest bidding financial proposal amongst other applying firms/NGOs. While the financial proposal is still outside the purview of the project's budget availability, NCDDS couldn't but look at the possibilities to fix this issue. This therefore results in reduced duration from 30 months to 22 months, by reducing some training activities, and downsizing of some required staff in the proposal. *NCDDS has informed and discussed it with the GSSD/NCSD during the UNDP Oversight Meeting in May 2018.*

IV. Financial Status and Utilization

Table 1: Contribution overview [2016 – 2020]

| DONOR | CONTRIBUTIONS (US\$) | | | | Total Received | CONTRIBUTIONS BALANCE |
|--------------|----------------------|------------------|-------------------|---------------------|---------------------|-----------------------|
| | Committed | Received | | | | |
| | | 2016 | 2017 | 2018 | | |
| GEF/LCDF | 4,567,500.00 | 37,867.44 | 816,676.66 | 1,610,908.00 | 2,465,452.10 | 2,102,047.90 |
| UNDP | 238,028.78 | | 68,528.78 | 69,500.00 | 138,028.78 | 100,000.00 |
| TOTAL | 4,805,528.78 | 37,867.44 | 885,205.44 | 1,680,408.00 | 2,603,480.88 | 2,202,047.90 |

Table 2: Accumulative expenditure by project activity [01 Jan – 31 Dec 2018]

| ACTIVITY | BUDGET [2018] | ACCUMULATIVE EXPENDITURE | BALANCE | DELIVERY (%) |
|---|---------------------|--------------------------|-------------------|--------------|
| Activity 1 [Climate sensitive planning, budgeting and execution at the sub-national level strengthened] | 430,717.28 | 268,591.21 | 162,126.07 | 62% |
| Activity 2 [Resilience of livelihoods for the most vulnerable improved against erratic rainfalls, floods and droughts] | 1,079,433.85 | 853,641.49 | 225,792.36 | 79% |
| Activity 3 [Incentive mechanism is in place at sub-national level to manage greater volume of climate change adaptation financing aligned with local development plans] | 61,990.60 | 26,780.17 | 35,210.43 | 43% |
| Activity 4 [Project Management Cost] | 108,266.00 | 33,071.90 | 75,194.10 | 31% |
| TOTAL | 1,680,407.73 | 1,182,084.77 | 498,322.96 | 70% |

Table 3: Accumulative expenditure by project activity [2016– 2018]

| Activity | TOTAL BUDGET (2016-2020) | ACCUMULATIVE EXPENDITURE | BALANCE | DELIVERY (%) |
|---|--------------------------|--------------------------|---------------------|--------------|
| Activity 1 [Climate sensitive planning, budgeting and execution at the sub-national level strengthened] | 1,209,837.28 | 507,938.58 | 701,898.70 | 42% |
| Activity 2 [Resilience of livelihoods for the most vulnerable improved against erratic rainfalls, floods and droughts] | 3,030,203.76 | 1,388,855.06 | 1,641,348.70 | 46% |
| Activity 3 [Incentive mechanism is in place at sub-national level to manage greater volume of climate change adaptation financing aligned with local development plans] | 151,283.75 | 38,306.12 | 112,977.63 | 25% |
| Activity 4 [Project Management Cost] | 414,203.99 | 170,057.89 | 244,146.10 | 41% |
| TOTAL | 4,805,528.78 | 2,105,157.65 | 2,700,371.13 | 44% |

Annex 1: Workplan for Q4, 2018

| Acct. Ref. | Key Activities/detail tasks | Responsible Insti. | Quarter 4, 2018 | | | | | | | | | | | |
|------------|---|--------------------|-----------------|--|--|----------|--|--|----------|--|--|--|--|--|
| | | | October | | | November | | | December | | | | | |
| 1.1.8 | Assist the District Technical Facilitation Committee to formulate District CCA Action Plan | NCSDDS | | | | | | | | | | | | |
| | Assist district/commune in project selection | | | | | | | | | | | | | |
| | Assist district admin to update/develop CCA strategic plans | | | | | | | | | | | | | |
| 1.2.1 | Training Needs Assessment and identification of climate resilient agriculture technologies | NCSDDS | | | | | | | | | | | | |
| | Selection of project beneficiaries for 2019 | | | | | | | | | | | | | |
| 1.2.3 | Development of extension packages for climate resilient agriculture | NCSDDS | | | | | | | | | | | | |
| | Design & print resilient extension packages (chicken, vegetable..) | | | | | | | | | | | | | |
| 1.2.7 | Recommendations for Innovative Technologies Requiring Field Testing (Exchange programme) | NCSDDS | | | | | | | | | | | | |
| | Prepare concept note and schedules for farmer learning visits | | | | | | | | | | | | | |
| | Logistic and list of participants | | | | | | | | | | | | | |
| | Conduct farmer learning visits to neighboring provinces | | | | | | | | | | | | | |
| 1.3.3 | Revise the existing resilient infrastructure training manual | NCSDDS | | | | | | | | | | | | |
| | Publish the approved training manual | | | | | | | | | | | | | |
| | Follow up training on resilient infrastructure | | | | | | | | | | | | | |
| 1.4.1 | Establishment of a statistically valid impact measurement system based on a controlled household survey | NCSDD/DCC | | | | | | | | | | | | |
| | Endorse the final baseline report | | | | | | | | | | | | | |
| | Publish and distribute the report | | | | | | | | | | | | | |
| | Train SNAs and SRL project team on mini follow up survey | | | | | | | | | | | | | |
| 1.4.3 | Assessment of lessons learned and preparation of knowledge products (progress summaries, case studies, policy briefs, reports) in multi-media formats suitable for web-based publication | NCSDD/DCC | | | | | | | | | | | | |
| | Field visit to collection information and capture stories | | | | | | | | | | | | | |
| | Develop case or knowledge products | | | | | | | | | | | | | |
| | Get them designed and printed | | | | | | | | | | | | | |
| 1.4.4 | Knowledge sharing events/workshop (Join with CCCA) | NCSDD/DCC | | | | | | | | | | | | |
| | Draft a concept note of the workshop | | | | | | | | | | | | | |
| | Meeting to assign tasks for workshop preparation | | | | | | | | | | | | | |
| | Preparation of logistic and materials | | | | | | | | | | | | | |
| 2.1.1 | Allocation of the PBCRG to priority schemes identified in the District Climate Change Adaptation Plan | NCSDDS | | | | | | | | | | | | |
| | | | | | | | | | | | | | | |

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|--------------|--|-----------------|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|
| | Construction/rehabilitation of 2017 infrastructure projects | | | | | | | | | | | | | | | | | | | | | |
| | Field work for 2018 infr. (data collection and safeguard...) | | | | | | | | | | | | | | | | | | | | | |
| | Design the 2018 schemes follow the resilient infrastructure manual | | | | | | | | | | | | | | | | | | | | | |
| | Technical clearance from relevant depts | | | | | | | | | | | | | | | | | | | | | |
| | Facilitate bidding process | | | | | | | | | | | | | | | | | | | | | |
| | Construction/rehabilitation of 2018 infr. | | | | | | | | | | | | | | | | | | | | | |
| 2.1.2 | Recruitment of a local NGO/Firm that will be responsible to support FWUC organization and Livelihood activities | NCSD | | | | | | | | | | | | | | | | | | | | |
| | Coordinate with TSCs and SNA to form FWUC/WUGs | | | | | | | | | | | | | | | | | | | | | |
| | Assess farmer needs | | | | | | | | | | | | | | | | | | | | | |
| | Serie of village meetings to develop rules and regulations | | | | | | | | | | | | | | | | | | | | | |
| | Conduct FWUC/WUG and farmer trainings | | | | | | | | | | | | | | | | | | | | | |
| 2.2.4 | Transfer of fund to support Farmer Saving Groups | NCSD | | | | | | | | | | | | | | | | | | | | |
| | Formalize the groups (R&R, Bank Acct.) | | | | | | | | | | | | | | | | | | | | | |
| | Transfer the fund into Group Bank Acct. | | | | | | | | | | | | | | | | | | | | | |
| | Training on book keeping and financial management | | | | | | | | | | | | | | | | | | | | | |
| 2.2.5 | Transfer of conditional cash to livelihood improvement groups | NCSD | | | | | | | | | | | | | | | | | | | | |
| | Organize the farmer groups (R&R, Farmer list, Bank Acct.) | | | | | | | | | | | | | | | | | | | | | |
| | Transfer the fund into Group Bank Acct. | | | | | | | | | | | | | | | | | | | | | |
| | Technical support to farmer groups | | | | | | | | | | | | | | | | | | | | | |
| 3.1.4 | Facilitate the process of Conducting PBCR Assessment | | | | | | | | | | | | | | | | | | | | | |
| 3.2.1 | Jointly conduct training on PBCR and its assessment | | | | | | | | | | | | | | | | | | | | | |
| 3.2.4 | Annual reflection workshops on the outcome of PBCR assessment | | | | | | | | | | | | | | | | | | | | | |
| 4.1 | Mid-term Review of the project (MTR) | | | | | | | | | | | | | | | | | | | | | |
| | Finalize MTR Inception Report & workplan | | | | | | | | | | | | | | | | | | | | | |
| | In-country mission of MTR Consultants | | | | | | | | | | | | | | | | | | | | | |
| | Prepare and finalize the MTR report | | | | | | | | | | | | | | | | | | | | | |
| 4.2 | Project monitoring and technical backstopping. | NCSD/DCC | | | | | | | | | | | | | | | | | | | | |
| | Conduct monthly/Quarterly meeting | | | | | | | | | | | | | | | | | | | | | |
| | Tracking tools for physical progress | | | | | | | | | | | | | | | | | | | | | |
| | Preparation 2018 Annual & financial report | | | | | | | | | | | | | | | | | | | | | |
| | Prepare FACE to be submitted to UNDP | | | | | | | | | | | | | | | | | | | | | |
| 4.3 | Other events (Conference, workshops) | NCSD/DCC | | | | | | | | | | | | | | | | | | | | |
| | Annual project retreat/Annual workplan & Budget preparation | | | | | | | | | | | | | | | | | | | | | |
| | In-out country meeting/workshops | | | | | | | | | | | | | | | | | | | | | |
| | Adaptation Forum | | | | | | | | | | | | | | | | | | | | | |
| | COP 24 | | | | | | | | | | | | | | | | | | | | | |

Annex 2: Updated project risks

This annex presents the description of the risks, date of risk identification, potential consequence, management response, type of risk, probability of impact, responsible entity, and the latest updates to each of the 10 project risks (please refer to link above for detail).

Annex 4: The SRL Baseline Assessment Report

This annex presents the draft project Baseline Assessment report by Green Innovation Service—a firm contracted for conducting Baseline and Impact Assessment. The report presents the key findings, analysis and conclusion. (please refer to link above for detail).